



LILYDALE HEIGHTS

COLLEGE



2019 Student Information

Available online
www.lilydaleheights.vic.edu.au

FROM COLLEGE COUNCIL

Dear Parents/Guardians of students for 2019,

On behalf of the College and College Council, I would like to take this opportunity to welcome you to the Lilydale Heights College community. Lilydale Heights College is a fully inclusive learning community which enables students to become successful lifelong learners and confident global citizens.

This core purpose is underpinned by three core values:

- Excellence: Challenging yourself to be your best
- Respect: Respecting yourself, others and our environment
- Responsibility: Being accountable for all your actions

The College wide expectations support the values and vision and include:

- Following teachers' instructions promptly
- Being punctual and attending school regularly
- Bringing the required materials to each class
- Using all technologies responsibly
- Supporting the College Uniform Policy and procedures

At Lilydale Heights College we aim to give every student the very best possible education in order to prepare them for life beyond school. We are purposefully striving to keep pace with our exciting world by connecting students and learning programs that are rich and varied. At Lilydale Heights we teach more than subjects. We understand the need to prepare our students to meet an ever changing future. We educate for life and work to inspire lifelong learning.

We look forward to working with you and your child in the future.

Yours faithfully



Rosina Fotia
PRINCIPAL



Dominic Colaneri
COUNCIL PRESIDENT

SCHOOL CAPTAINS



COLLEGE ESSENTIAL/OPTIONAL EDUCATION ITEMS AND PAYMENT

The Government provides students with a level of funding that covers costs associated with basic instruction and services in all programs across the eight Learning Area Programs. However, as this College provides all students with goods and services beyond the basic, an Essential Education Items schedule has been set for 2019. These items will be detailed on the College Parent Contribution Sheet for 2019.

In line with D.E.T. and College Council Policy, Council has reviewed the Essential Education Items charge.

These charges are for goods and services that according to D.E.T. Policy, 'parents should provide or pay the school to provide', which include locker provision and maintenance, Compass Software, subject resource books, computer technical support, some special guests and performances, teacher aide services (first aid), and LOTE Japanese Language Assistant. To enable the planned program to be provided for your student, it is requested that Essential Education Items Charges, as set by College Council, are paid by Tuesday 11 December 2018.

If payment of fees presents a financial problem please make an appointment to discuss, in confidence, a payment plan with the Business Manager, Tracey Green. She can be contacted through the General Office.

COLLEGE BUILDING DEVELOPMENT FUND

College Council has an ongoing commitment to the development of the best possible facilities. Projects have included VCE Study Centre, Industrial Kitchen, Barista facilities in the Café and carpets in classrooms. Please note: All donations to the College Building Fund are tax deductible.

CAMPS, SPORTS & EXCURSIONS FUND (CSEF)

Every Victorian child should have access to the world of learning opportunities that exist beyond the classroom. The Camps, Sports & Excursions Fund will ensure that no student will miss out on the opportunity to join their classmates for important, educational and fun activities. CSEF is provided by the Victorian Government to assist eligible families to cover the costs of school trips, camps and sporting activities.

If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for CSEF. The allowance will be paid to the school to use towards expenses relating to camps, excursions, or sporting activities for the benefit of your child.

The annual CSEF amount per student is - \$225 per year for secondary school students.

Contact the school office to obtain a CSEF Application Form or download one from www.education.vic.gov.au/csef

PRIVACY INFORMATION

Where a student is under 18 years of age.

This College follows the privacy principles set out below. Quoted from the State Government of Victoria, Department of Education.

PRIVACY STATEMENT

The Victorian Government will be promoting the State's education and training institutions and programs within Australia and overseas.

Photographic footage will be taken for the purpose of building an image library to showcase Victorian education and training. Images selected for inclusion in the image library may be used in marketing and communication initiatives including: exhibitions and trade show displays, printed collateral, outdoor advertising campaigns and website and e-marketing promotions profiling Victorian education and training. Images may be shared with Victoria's education network (Schools, Universities, Victorian Government Departments, TAFE and ELICOS centres) for the purpose of promoting Victorian education and training. This information will only be used for the purpose of the education network in the State of Victoria only.

For the duration of your student's enrolment at Lilydale Heights College we will only use information for the purposes intended as specified in these documents.



IT'S NOT OK TO BE AWAY

Missing school can have a major impact on a child's future - a student missing one day a fortnight will miss four full weeks by the end of the year. By Year 10, they'll have missed more than a year of school.

ABSENCE HOTLINE

Parents/Guardians are required to advise the College of student absences. Our system operates **24 Hours a day**

OR

Login to Parental Portal on Compass and approve student absences online.

9735 7040

Information to include

- **Student's Name**
- **Year Level**
- **Reason for Absence**

PEER SUPPORT PROGRAM

Peer Support is a special pastoral program for Year 7 students with a long and successful tradition at Lilydale Heights College. Year 10 students provide friendship and are role models for our Year 7 students, assisting them to become valued members of our school community.

The Peer Support Program is designed to:

- Help Year 7 students settle into Lilydale Heights College
- Develop a strong sense of belonging and security in a safe and supportive environment
- Encourage team membership with a network of supportive friends, student leaders and teachers
- Provide strategies for positive attitudes and with peers

A program of team building games and activities reinforces the importance of respect, understanding and friendship at our College. Small groups are led by trained Year 10 students under the supervision of the Year 7 Pastoral teacher.

PAYMENT OF ESSENTIAL EDUCATION ITEMS:

The General Office will be open every Monday to Friday from 8:00am to 4:20pm.

Payment of College Essential Education Items are due no later than Friday 14 December, 2018.

UNIFORM SHOP

The Uniform Shop will be open every Wednesday from 12:45pm to 4:15pm in 2019.

The last day of trading for 2018 is Wed 12 Dec, 2018

January 2019 dates are -

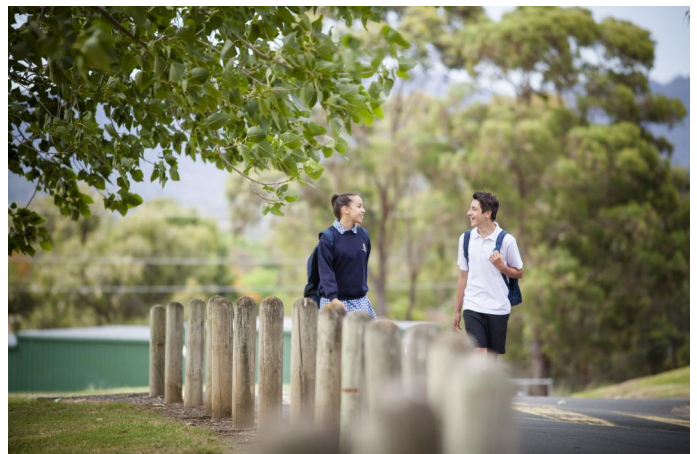
- Friday 25th 9:00 am to 4:00 pm
- Tuesday 29th 9:00 am to 4:20 pm
- Wednesday 30th 9:00 am to 4:20 pm

Please refer to the Price List and Uniform Policy which can be found online.

In November ONLY 2018 Trading Hours increased

Tuesday, Wednesday and Thursday

3:00pm to 4:20pm





STUDENT HEALTH/MEDICAL CONDITIONS

An essential goal for all schools is promoting student engagement in learning and their well-being. A student can have a health condition or care need that could impact on their attendance and participation within school. This can require short or long-term first aid planning, supervision for safety, routine health and personal care support and occasionally complex medical care needs. Schools are required to complete a Student Health Support Plan for a student with an identified health care need, guided by medical advice received from the student's medical/health practitioner and developed in consultation with the student and student's parents/carers.

For any student requiring medication whilst at school, the school must receive written directions ideally from the student's medical/health practitioner. This can be done via the completion of a Medication Authority Form. If your child requires medication whilst at school, PRIOR consultation must occur and the appropriate documents completed before we are able to dispense any medications.

All relevant forms are available on the College website or from the General Office.



BUS ENROLMENT INFORMATION

Lilydale Heights College is easily accessible by bus. The College is serviced by a full network of buses from a diverse range of areas in the Yarra Valley and from the nearby metropolitan areas.

Main Bus Lines and areas are:

MET BUSES

Mooroolbark / Croydon

Invicta Bus Line

Ventura Bus Line

Mt Dandenong / Montrose / Kilsyth

Ventura Bus Line

Mt Evelyn / Lilydale

Invicta Bus Line

CONTRACT BUSES AND MET BUSES

Warburton Highway corridor

Martyrs Bus Line

Yarra Glen / Healesville / Coldstream

McKenzies Bus Line

There are two main types of bus service to Lilydale Heights College: Contract Buses and MET Buses.

Contract Buses originate from the Healesville area, the Warburton area, the Seville and the Silvan area.

Please refer to School Contract Bus Eligibility that explains who is eligible for travel on Contract Buses.

MET Buses service the Chirnside Park / Croydon / Mooroolbark / Kilsyth / Montrose / Mt Evelyn / Healesville areas eg: Yarra Glen, Coldstream etc and along the Warburton Highway eg: Woori Yallock, Launching Place.

The map enclosed is a guide to this. If you live in Zone 6 and non-metropolitan parts of Zone 3, you may be eligible for free travel to Lilydale Heights College. Students in Year 11 & 12 who live in Zone 5 will be eligible for free travel to Lilydale Heights College.

If you live in Zone 1,2,4 or 5 you can access the College via the MET system or under some circumstances, the School Contract Bus, as a fare paying student (see School Contract Bus Eligibility).

For those living in Zones 1 and 5, the Lilydale Schools (LS) bus run by Martyrs, brings students directly to and from the College. For those living toward Healesville, the Z24 run by McKenzies brings students directly to and from the College. These buses require a myki.



SCHOOL CONTRACT BUS ELIGIBILITY

School Contract Bus services are available to assist students with their travel to and from school. To be eligible for this service, the general rule is that Contract Bus Travel is available to students who live more than 4.8km from their NEAREST secondary school and they attend that school.

In the Lilydale and Yarra Valley area, a local agreement exists to provide limited concessions or exceptions to this rule. Part of this agreement has created specified zones and common zones for travel entitlement. Students may access Contract Bus Travel under one of the following criteria:

Students who reside within 4.8km from their preferred school or any other secondary school will only be able to access the Contract Bus System as a fare paying passenger providing there is seating space available. Students in this category will be required to purchase either a half yearly or yearly Victorian Student Pass. The Victorian Student Pass gives you unlimited travel on metropolitan trains, trams and buses, on all regional town bus services and all V/Line train and coach services operating wholly within Victoria. The pass is a myki and should be shown to public transport staff on request when travelling on services where myki is not operating.

Students who reside more than 4.8km from Healesville High School (Zone 2) or Upper Yarra Secondary College (Zone 1) who choose to travel outside of these zones to another secondary school will not be eligible for free contract bus travel. Such students will only have the fare-paying option available to them (re: above).

Parents / Guardians requiring further information including zone boundaries should contact the Bus Co-ordinator at Lilydale Heights College on 9735 1133.



FIRST DAY FOR YEAR 7 STUDENTS

The first day of school for all Year 7 students for 2019 is 8.45am Tuesday 30th January.

COMMUNICATION

Welcome to the Lilydale Heights College Student Learning Management System (Compass).

A link to the Compass system will be provided to you early in Term 4, 2018.

Using our Compass parent portal you will be able to -

- Access your child's Student Semester Reports
- Access your child's progress reports
- Book your Parent/Teacher conferences
- View up-to-date class and school attendance information
- Download, print and approve upcoming excursions
- Complete your child's course information
- Pay school fees, charges and contributions
- Update your registered email and mobile number (used for SMS alerts) details
- Access information regarding upcoming events and news.
- Approve Absences
- Make Payments etc.

The Compass app can also be downloaded to your smartphone.

WEBSITE - www.lilydaleheights.vic.edu.au

The Lilydale Heights College website is full of valuable information. It is a major method of communication with parents. Our calendar of events, newsletters as well as many resources and notifications are listed and available. Save us in your 'favourites' or search 'Lilydale Heights' for easy access. The site is designed to be mobile friendly. Also you can follow us on Facebook.

INFORMATION AND FORMS AVAILABLE ONLINE

The following information is available on the website -

- Booklist
- Canteen Price List
- Uniform Policy
- Uniform Price List
- ICT—Mobiles Policy
- Equal Opportunity & Harassment Policy
- Child Safety Standards
- Attendance
- Code of Conduct
- Plus many more