

Please complete by Tuesday 10th December 2019 to ensure your booklist is completed on time.

*STUDENT'S NAME _____	*STUDENT'S LAST NAME _____
*STUDENT'S EMAIL ADDRESS _____	
ADDRESS _____	
_____	_____
_____ POST CODE _____	*MOBILE _____

*Required information

OPTIONS TO SUBMIT YOUR BOOKLIST

OPTION 1: ONLINE - Complete your booklist at www.lilydalebooks.com.au for
Store Collection or Home Delivery.

or

OPTION 2: PAPER COPY - Fill in this form and return to school or the store for
Store Collection. Home Delivery is only available online.

1. Fill in your details in the box above.
2. Highlight required items or rule a line through items not required (description & price).
3. Select your collection method (tick only one box):

☐ **Store Collection:** I will collect my parcel from the store on ____/____/____.
Please allow a minimum of 5 business days. I would like second hand books where available ☐

Home Delivery: This option is only available for orders completed online.

Online orders made before December 7th 2019 that exceed \$200 will receive free postage. Free postage applies per student order. Second hand books are not available for this option.

4. Complete, cut out and keep the box below for your reference.

Books and stationery can also be purchased directly at Lilydale Books (without pre-ordering) during opening hours.
Please be aware that we cannot guarantee stock for late orders.

Please turn over for more information, including detailed Terms and Conditions.

*Ensure you receive the right products by shopping at Lilydale Books.
By supporting Lilydale Books, you are also supporting your school community.*

----- COMPLETE, CUT OUT AND KEEP THE BOX BELOW -----

STUDENT'S NAME _____	STUDENT'S LAST NAME _____
<p>I WILL COLLECT MY ORDER FROM LILYDALE BOOKS: ____/____/____.</p> <p>PAYMENT METHODS ACCEPTED: CASH & EFTPOS/Credit Card. Cheques will NOT be accepted.</p> <p>Unit 1, 25-27 Hightech Place, Lilydale VIC 3140 ABN 30 160 957 004 www.lilydalebooks.com.au P: 03 9739 6186</p>	

OPENING HOURS

During December, January and February only:

Monday to Friday 9:00AM – 5:30PM

Saturday 9:00AM – 12:00PM

For up to date opening hours and public holidays please check our website www.lilydalebooks.com.au/contactus

During March to November:

Monday to Friday 9:00AM – 5:00PM

SECOND HAND BOOKS

Second hand books can be bought and sold through our store. Second hand books are accepted between:

MONDAY 18TH NOVEMBER 2019 until MONDAY 6TH JANUARY 2020

Second hand books are taken on consignment. Customers will receive 1/3 of RRP. Customers can collect money from the store for their second hand books Monday 10TH February 2020. For more information: to www.lilydalebooks.com.au/Second-Hand-Books

PAYMENTS ACCEPTED

In Store & School Collection Day – We accept Cash, EFTPOS/Credit Card (VISA & Mastercard). Cheques and AMEX are **NOT** accepted.

Online – We accept Credit Card (VISA & Mastercard) and Paypal.

REFUNDS

Refunds are provided for textbooks in new condition within 21 days of purchase. A receipt must be presented with any returns.

Stationery, second hand books, calculators, eBooks and custom books are **NOT** returnable.

We will gladly exchange or refund any faulty goods. For our full refund policy, please refer to our website www.lilydalebooks.com.au/Refunds

COLLECTION METHODS

If you submit a paper copy please mark your order clearly. If we are unable to read your requirements this may result in receiving the incorrect items.

To submit your order online go to www.lilydalebooks.com.au/booklist and select your school. This will ensure you receive the correct items.

STORE COLLECTION (Paper Copy) (No fee)

- Return booklist to school or the store (see below for online ordering instructions)
- Indicate a pick up date
- During busy periods we may require 10 business days to complete your list. Although they are usually completed before this time

STORE COLLECTION (Ordered Online) \$4.95

- Complete online and select a pick up date (most orders are ready within 2 business days)
- You will receive an SMS and email when your order is ready. **Please await this notification.** Orders will not be packed on the spot
- Stand in the Priority Queue to collect your order

INSTORE (No fee)

- You can shop in store on any day during our opening hours
- Booklists are available to download and print from our website under 'Booklists'
- During busy periods the wait may be extensive and we cannot guarantee stock

HOME DELIVERY

- Orders placed online before December 7th 2019 that exceed \$200 are eligible for FREE postage. Free postage applies per student order
- Thereafter orders incur a fee of \$10.95 to \$14.95 dependent on the parcel size.
- Parcels are posted via Australia Post.
- You will receive an email and a SMS once your order has been sent with tracking details
- All attempts are made to send out orders as soon as we receive them. Most orders are sent within 15 business days
- We cannot guarantee delivery before school resumes for orders placed after January 6th 2020

MISSING ITEMS

If you believe you are missing items (that have not been put on backorder) please contact Lilydale Books within 7 days of receiving your order. Please email all claims to info@lilydalebooks.com.au. No claims will be recognised after this period.

PRODUCT SUBSTITUTION

If an item is unavailable at time of packing, the product may be substituted with a similar product of the same or greater value. This will only apply to stationery items.

BACK ORDERED ITEMS

If there is an item that is not available it will be placed on backorder. The item will be delivered when it becomes available either to your address (if prior to school resuming) or to your student at school. Larger items will also be sent directly to school. This applies to Home Delivery and School Collection only.

TERMS & CONDITIONS

Remember to keep your receipts. Prices are subject to change without notice. Please refer to our website at www.lilydalebooks.com.au/Terms for full terms and conditions.

<u>STATIONERY</u>	Minimum Quantity	Ordered Quantity	Unit Price	Total Price
128 PAGE A4 BINDER BOOK (COMPULSORY ITEM FOR EACH SUBJECT OTHER THAN ENGLISH AND SELF)	10		\$1.35	
PENCIL CASE LARGE TWO ZIP	1		\$4.25	
COMPASS SELF CENTERING #375	1		\$1.45	
ERASER DUO INK/PENCIL	1		\$1.25	
GLUE STICK 40 GRAM	1		\$1.65	
HIGHLIGHTER PACK OF 4 ASSORTED COLOURS	1		\$2.75	
BLUE BALLPOINT PEN	2		\$0.35	
BLACK BALLPOINT PEN	2		\$0.35	
RED BALLPOINT PEN	2		\$0.35	
FINELINER ARTLINE BLACK 0.4MM	1		\$2.85	
2B PENCIL	1		\$0.65	
HB PENCIL	2		\$0.65	
4B PENCIL	1		\$0.65	
12 BASICS COLOUR PENCILS	1		\$2.85	
SHARPENER 2 HOLE WITH CONTAINER	1		\$1.35	
PROTRACTOR 180 DEGREES	1		\$0.45	
PLASTIC RULER 30CM	1		\$0.75	
SCISSORS SMALL 135MM	1		\$1.85	
USB 16GB FLASH DRIVE	1		\$8.75	
BOOK COVERING CLEAR 1 METRE (Optional)	1		\$1.45	

<u>ECONOMY PACKS</u>	Minimum Quantity	Ordered Quantity	Unit Price	Total Price
BLUE BALLPOINT PEN MEDIUM PACK 12	1		\$2.50	
400 REFILLS LINED PAPER 7MM	1		\$4.95	
A4 PLASTIC POCKETS PACKET 100	1		\$4.75	

* This is in addition to other stationery listed. Economy packs are optional.

ALL STUDENTS

The following pack includes printed textbooks and eBooks for English, Mathematics, Humanities and Science. It is compulsory for all students to obtain either new or second-hand.

OXFORD VICPACK 8 STUDENT BOOKS + OBOOK ASSESS PACK 2E (***NEW EDITION FOR 2020***) \$164.95

ENGLISH

THINGS A MAP WON'T SHOW YOU: STORIES FROM AUSTRALIA AND BEYOND...LA MARCA \$24.99

ONCE...GLEITZMAN \$16.99

1 A4 5 SUBJECT NOTEBOOK 260 PAGE 8MM \$5.95

Notebook is for ENGLISH ONLY

LANGUAGES: JAPANESE

OBENTO DELUXE WORKBOOK 5E (Retain from Year 7) \$45.95

MATHEMATICS

1 CALCULATOR ABACUS SX-II MATRIXN SCIENTIFIC (Or retain scientific calculator from Year 7) \$24.95

1 50 GRAPH REFILLS A4 5MM \$3.25

VISUAL COMMUNICATION & DESIGN

VISUAL DIARY GUIDE FOR STUDENTS: YEAR 7/8 (2E) (Retain from Year 7) \$29.95

1 A3 VISUAL DIARY 120 PAGE 110GSM \$7.85

1 2H PENCIL \$0.65

PACKAGING & DELIVERY (IF APPLICABLE) \$_____

TOTAL \$_____