

*Please complete by Tuesday December 11<sup>th</sup> to ensure your booklist is completed on time.*

*STUDENT'S FIRST NAME _____	*STUDENT'S LAST NAME _____
*STUDENT'S EMAIL ADDRESS _____	
ADDRESS _____	
_____	POST CODE _____ *MOBILE _____

\*Required

## INSTRUCTIONS

**Follow the instructions below to complete your booklist.**

**ONLINE** - Complete your booklist at [www.lilydalebooks.com.au](http://www.lilydalebooks.com.au)

**PAPER COPY** - Fill in this form and return to school or the store

1. **FILL IN YOUR DETAILS IN THE BOX ABOVE (PRINT CLEARLY)**
2. **HIGHLIGHT REQUIRED ITEMS OR RULE A LINE THROUGH ITEMS NOT REQUIRED (DESCRIPTION & PRICE)**
3. **SELECT YOUR COLLECTION METHOD (TICK ONLY ONE BOX)**

**STORE COLLECTION:** I will collect my parcel from the store on \_\_\_\_/\_\_\_\_/\_\_\_\_.  
I would prefer second hand books (where available)

**HOME DELIVERY:** Parcels are posted via Australia Post.  
Orders made online before December 10<sup>th</sup> that exceed \$200 will automatically receive free postage.  
Second hand books are not available for home delivery.

4. **COMPLETE, CUT OUT AND KEEP THE BOX BELOW FOR YOUR REFERENCE**

Booklists can also be completed online [www.lilydalebooks.com.au](http://www.lilydalebooks.com.au) for these options.  
Books and stationery can also be purchased directly at Lilydale Books during opening hours.  
Please be aware that we cannot guarantee stock for late orders.

Please turn over for more information, including detailed Terms and Conditions.

----- COMPLETE, CUT OUT AND KEEP THE BOX BELOW -----

STUDENT'S NAME _____	STUDENT'S LAST NAME _____
I WILL COLLECT MY ORDER FROM LILYDALE BOOKS: ____/____/____.	
PAYMENT METHODS ACCEPTED: CASH, EFTPOS & CREDIT CARD. Cheques will NOT be accepted.	
Unit 1, 25-27 Hightech Place, Lilydale VIC 3140   ABN 30 160 957 004   <a href="http://www.lilydalebooks.com.au">www.lilydalebooks.com.au</a>   P: 03 9739 6186	

## **OPENING HOURS**

**During December, January and February only:**

Monday to Friday 9:00AM – 5:30PM

Saturday 9:00AM – 12:00PM

For up to date opening hours and public holidays please check our website [www.lilydalebooks.com.au/contactus](http://www.lilydalebooks.com.au/contactus)

**During March to November:**

Monday to Friday 9:00AM – 5:00PM

## **SECOND HAND BOOKS**

Second hand books can be bought and sold through our store. Second hand books are accepted between:

**MONDAY 12<sup>TH</sup> NOVEMBER 2018 till MONDAY 7<sup>TH</sup> JANUARY 2019**

Second hand books are taken on consignment. Customers will receive 1/3 of RRP. Customers can collect money for their second hand books from Monday 11<sup>TH</sup> February 2019.

## **ACCESSING YOUR EBOOKS VIA EDUCATIONAL EBOOKS**

These instructions are for students who have purchased eBook only products, not combined Textbook + eBook.

1. Go to [www.educationalebooks.com.au](http://www.educationalebooks.com.au)

2. **I ALREADY HAVE AN ACCOUNT:**

- If you have an existing account, log in. If your school has created an account on your behalf, log in using those details.
- Enter your Purchase Confirmation ID once you have logged in (this is found on your receipt).
- If you provided your school email address when you purchased your eBook, it will automatically appear in your account.

**CREATE AN ACCOUNT (I'M NEW TO EDUCATIONAL EBOOKS):**

- Enter your student email address and Purchase Confirmation ID (this is found on your receipt).
- If you provided your school email when you purchased your eBook, the instructions will also be emailed to you.

3. There will be instructions on how to access your eBooks. If you have lost your receipt with your Purchase Confirmation ID we can SMS this to you upon request. For more information visit <http://lilydalebooks.com.au/ebooks>

## **PAYMENTS ACCEPTED**

**In Store & School Collection Day** – We accept Cash, EFTPOS/Credit Card (VISA & Mastercard). Cheques and AMEX are **NOT** accepted.

**Online** – We accept Credit Card (VISA & Mastercard) and Paypal.

## **REFUNDS**

Refunds are provided for textbooks in new condition within 21 days of purchase. A receipt must be presented with any returns.

Stationery, second hand books, calculators, eBooks and custom books are **NOT** returnable.

We will gladly exchange or refund any faulty goods. For our full refund policy, please refer to our website.

## **COLLECTION METHODS**

Below lists the various collection methods available and if there is an applicable fee. If you submit a paper copy please mark your order clearly, if we are unable to read your requirements this may result in receiving the incorrect items.

### **STORE COLLECTION (Paper Copy – No fee)**

- Return booklist to school or the store (see below for online ordering instructions)
- Indicate a pick up date
- During busy periods we may require 10 business days to complete your list. Although they are usually completed before this time

### **STORE COLLECTION (Online Only – \$4.95)**

- Complete online and select a pick up date (most orders are ready within 2 business days)
- You will receive an SMS and email when your order is ready. Please await this notification, orders will not be packed on the spot
- Stand in Priority Queue

### **INSTORE (No fee)**

- You can shop in store on any day during our opening hours
- Booklists are available to download and print from our website under 'Booklists'
- During busy periods the wait may be extensive and we cannot guarantee stock

### **HOME DELIVERY (Free when completed online before December 10th for orders over \$200)**

- Thereafter orders incur a fee of \$8.95 to \$14.95 dependent on the parcel size
- All attempts are made to send out orders as soon as we receive them. Most orders are sent within 15 business days
- You will receive an email and a SMS once your order has been sent with tracking details.
- We cannot guarantee delivery before school resumes for orders placed after January 7<sup>TH</sup> 2019

## **MISSING ITEMS**

If you believe you are missing items (that have not been put on backorder) please contact Lilydale Books within 7 days of receiving your order. Please email all claims to [info@lilydalebooks.com.au](mailto:info@lilydalebooks.com.au). No claims will be recognised after this period.

## **PRODUCT SUBSTITUTION**

If an item is unavailable at time of packing, the product may be substituted with a similar product of the same or greater value. This will only apply to stationery items.

## **BACK ORDERED ITEMS**

If there is an item that is not available it will be placed on backorder. The item will be delivered when it becomes available either to your address (if prior to school resuming) or to your student at school. Larger items will also be sent directly to school. This applies to Home Delivery and School Collection only.

## **TERMS & CONDITIONS**

Remember to keep your receipts. Prices are subject to change without notice. Please refer to our website for full terms and conditions.

<b>STATIONERY</b>	<b>Minimum Quantity</b>	<b>Ordered Quantity</b>	<b>Unit Price</b>	<b>Total Price</b>
128 PAGE A4 BINDER BOOK (COMPULSORY ITEM FOR EACH SUBJECT OTHER THAN ENGLISH/EAL, BIOLOGY AND PSYCHOLOGY)	4		\$1.35	
ERASER DUO INK/PENCIL	1		\$1.20	
GLUE STICK 40 GRAM	1		\$1.75	
HIGHLIGHTER PACK OF 4 ASSORTED COLOURS	1		\$2.85	
PENCIL CASE LARGE TWO ZIP	1		\$4.25	
SHARPENER DOUBLE HOLE WITH CONTAINER	1		\$1.55	
12 BASICS COLOUR PENCILS	1		\$2.85	
BLACK BALLPOINT PEN MEDIUM	2		\$0.35	
BLUE BALLPOINT PEN MEDIUM	2		\$0.35	
RED BALLPOINT PEN MEDIUM	2		\$0.35	
SCISSORS SMALL 130MM MICADOR	1		\$1.95	
USB 16GB FLASH DRIVE	1		\$9.95	
BOOK COVERING CLEAR 1 METRE (Optional)	1		\$1.45	

<b>ECONOMY PACKS</b>	<b>Minimum Quantity</b>	<b>Ordered Quantity</b>	<b>Unit Price</b>	<b>Total Price</b>
BLUE BALLPOINT PEN MEDIUM PACK 12	1		\$2.50	
400 REFILLS LINED PAPER 7MM	1		\$4.95	
A4 PLASTIC POCKETS PACKET 100	1		\$4.75	

\* This is in addition to other stationery listed. Economy packs are optional.

**BIOLOGY UNITS 3&4***EDROLO BIOLOGY UNITS 3&4 EXTENDED ONLINE RESOURCE (\$44): TO BE PURCHASED DIRECTLY FROM LILYDALE HEIGHTS COLLEGE*

NELSON BIOLOGY VCE UNITS 3&4 STUDENT BOOK + EBOOK 3E ( <b>NEW FOR 2019</b> )	\$89.95
1 4D RING A4 25MM FOLDER	\$4.65
1 INDICE DIVIDERS A4 5 TAB COLOUR	\$0.90
2 50 REFILLS LINED PAPER 7MM	\$3.50
1 A4 PLASTIC POCKETS PACK 10	\$0.85
1 64 PAGE EXERCISE BOOK 225 x 175MM	\$0.75

**BUSINESS MANAGEMENT UNITS 3&4**

KEY CONCEPTS IN VCE BUSINESS MANAGEMENT UNITS 3&4 5E & EBOOKPLUS (INCL STUDYON) ( <b>NEW EDITION FOR 2019</b> )	\$89.95
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**CHEMISTRY UNITS 3&4***EDROLO CHEMISTRY UNITS 3&4 ONLINE RESOURCE (\$33): TO BE PURCHASED DIRECTLY FROM LILYDALE HEIGHTS COLLEGE*

HEINEMANN CHEMISTRY 2 STUDENT BOOK WITH READER+ 5E*	\$84.95
CHECKPOINTS VCE CHEMISTRY UNITS 3&4 2019 + QUIZ ME MORE ( <b>NEW EDITION FOR 2019</b> )	\$34.95
1 64 PAGE EXERCISE BOOK 225 x 175MM	\$0.75
* Students who have purchased a second hand textbook and would like access to the Interactive eBook can purchase the following:	
HEINEMANN CHEMISTRY 2 5E REACTIVATION CODE (eBook only)	\$25.00

**ENGLISH UNITS 3&4**

INSIGHT ENGLISH YEAR 12 STUDENT TEXTBOOK 2E ( <b>NEW EDITION FOR 2019</b> )	\$49.95
THE CRUCIBLE: PENGUIN MODERN CLASSICS	\$18.50
YEAR OF WONDERS...BROOKS	\$18.50
LIKE A HOUSE ON FIRE...KENNEDY ( <b>NEW FOR 2019</b> )	\$26.95
1 4D RING A4 25MM FOLDER	\$4.65
1 INDICE DIVIDERS A4 5 TAB COLOUR	\$0.90
2 50 REFILLS LINED PAPER 7MM	\$3.50
1 A4 PLASTIC POCKETS PACK 10	\$0.85

**ENGLISH AS AN ADDITIONAL LANGUAGE UNITS 3&4**

INSIGHT EAL FOR YEAR 12 WORKBOOK & TEXTBOOK IN 1 (Retain from Year 11)	\$38.95
INSIGHT ARGUMENT AND PERSUASIVE LANGUAGE 1E (Retain from Year 11)	\$33.95
BLACK DIGGERS (PLAY) ( <b>NEW FOR 2019</b> )	\$24.95
THE LONGEST MEMORY...D'AGUIAR ( <b>NEW FOR 2019</b> )	\$19.50
1 4D RING A4 25MM FOLDER	\$4.65
1 INDICE DIVIDERS A4 5 TAB COLOUR	\$0.90
2 50 REFILLS LINED PAPER 7MM	\$3.50
1 A4 PLASTIC POCKETS PACK 10	\$0.85
1 64 PAGE EXERCISE BOOK 225 x 175MM	\$0.75

**FOOD STUDIES UNITS 3&4***EDROLO FOOD STUDIES UNITS 3&4 ONLINE RESOURCE (\$33): TO BE PURCHASED DIRECTLY FROM LILYDALE HEIGHTS COLLEGE*

FOOD SOLUTIONS: FOOD STUDIES UNITS 3&4 STUDENT BOOK + EBOOK	\$78.95
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**HEALTH & HUMAN DEVELOPMENT UNITS 3&4***EDROLO HEALTH & HUMAN DEVELOPMENT UNITS 3&4 ONLINE RESOURCE (\$33): TO BE PURCHASED DIRECTLY FROM LILYDALE HEIGHTS COLLEGE*

KEY CONCEPTS IN VCE HEALTH AND HUMAN DEVELOPMENT UNITS 3&4 5E & EBOOKPLUS (INCL. STUDYON)*	\$94.95
* Students who have purchased a second hand textbook and would like access to the Interactive StudyOn eBook can purchase the following:	
STUDYON VCE HEALTH AND HUMAN DEVELOPMENT UNITS 3&4 3E EBOOK	\$19.95

**JAPANESE UNITS 3&4**

KODANSHA'S FURIGANA JAPANESE DICTIONARY JAPANESE-ENGLISH/ENGLISH-JAPANESE	\$99.99
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Students are to purchase items outlined by Distance Education as well as the dictionary above.

**LEGAL STUDIES UNITS 3&4**

JUSTICE & OUTCOMES VCE LEGAL STUDIES UNIT 3&4 STUDENT BOOK + OBOOK/ACCESS 14E	\$75.95
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**MATHEMATICS: FURTHER MATHEMATICS VCE UNITS 3&4***EDROLO FURTHER MATHEMATICS UNITS 3&4 ONLINE RESOURCE (\$33): TO BE PURCHASED DIRECTLY FROM LILYDALE HEIGHTS COLLEGE*

CAMBRIDGE SENIOR MATHS AC/VCE: FURTHER MATHEMATICS UNITS 3&4 REVISED EDITION*	\$87.95
CHECKPOINTS VCE FURTHER MATHEMATICS UNITS 3&4 2019 + QUIZ ME MORE ( <b>NEW EDITION FOR 2019</b> )	\$34.95
1 CASIO CLASSPAD CP400 COLOUR CALCULATOR (Retain from Year 11)	\$238.95
1 50 GRAPH REFILLS A4 2MM	\$2.95
* Students who have purchased a second hand textbook and would like access to the Interactive eBook can purchase the following eBook:	
CAMBRIDGE SENIOR MATHS AC/VCE: FURTHER MATHS UNITS 3&4 REACTIVATION CODE (eBook only)	\$19.95

**MATHEMATICS: MATHEMATICAL METHODS VCE UNITS 3&4**

CAMBRIDGE SENIOR MATHS AC/VCE: MATHEMATICAL METHODS UNITS 3&4 *	\$87.95
CHECKPOINTS VCE MATHEMATICAL METHODS UNITS 3&4 2019 + QUIZ ME MORE ( <b>NEW EDITION FOR 2019</b> )	\$34.95
A+ MATHEMATICAL METHODS VCE UNITS 3&4 EXAM 1 (2E)	\$31.95
A+ MATHEMATICAL METHODS VCE UNITS 3&4 EXAM 2 (2E)	\$31.95
1 CASIO CLASSPAD CP400 COLOUR CALCULATOR (Retain from Year 11)	\$238.95
1 50 GRAPH REFILLS A4 2MM	\$2.95
* Students who have purchased a second hand textbook and would like access to the Interactive eBook can purchase the following eBook.	
CAMBRIDGE SENIOR MATHS AC/VCE: METHODS UNITS 3&4 REACTIVATION CODE (eBook only)	\$19.95

**PHYSICAL EDUCATION UNITS 3&4**

<i>EDROLO PHYSICAL EDUCATION UNITS 3&amp;4 ONLINE RESOURCE (\$33): TO BE PURCHASED DIRECTLY FROM LILYDALE HEIGHTS COLLEGE</i>	
NELSON PHYSICAL EDUCATION VCE UNITS 3&4 STUDENT BOOK + EBOOK 6E	\$79.95
NELSON PHYSICAL EDUCATION VCE UNITS 3&4 PEAK PERFORMANCE WORKBOOK 3E	\$29.95

**PSYCHOLOGY UNITS 3&4**

<i>EDROLO PSYCHOLOGY UNITS 3&amp;4 EXTENDED ONLINE RESOURCE (\$44): TO BE PURCHASED DIRECTLY FROM LILYDALE HEIGHTS COLLEGE</i>	
PSYCHOLOGY VCE UNITS 3&4 & EBOOKPLUS 7E (INCL. STUDYON) ( <b>NEW EDITION FOR 2019</b> )	\$94.95
1 4D RING A4 25MM FOLDER	\$4.65
1 INDICE DIVIDERS A4 5 TAB COLOUR	\$0.90
2 50 REFILLS LINED PAPER 7MM	\$3.50
1 A4 PLASTIC POCKETS PACK 10	\$0.85
1 64 PAGE EXERCISE BOOK 225 x 175MM	\$0.75

**PRODUCT DESIGN & TECHNOLOGY UNITS 3&4**

1 A3 DISPLAY BOOK 20 POCKETS NONREFILLABLE	\$9.95
1 HB PENCIL	\$0.60

**STUDIO ARTS UNITS 3&4**

ARTISAN STUDIO ARTS VCE UNITS 1-4 STUDENT TEXTBOOK 2E (Retain from previous year)	\$74.95
1 A3 VISUAL DIARY 120 PAGE 110GSM	\$7.85
1 HB PENCIL	\$0.60

**VCAL (VICTORIAN CERTIFICATE OF APPLIED LEARNING)**

1 SHARP EL531 SCIENTIFIC CALCULATOR (Retain from previous years)	\$26.95
1 50 GRAPH REFILLS A4 2MM	\$2.95
1 A4 DISPLAY BOOK 40 POCKETS REFILLABLE	\$5.25

**VET**

VET requirements will be made available to students at their VET Orientation.

PACKAGING & DELIVERY (IF APPLICABLE) \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

\*Complete this section if you are paying with Credit Card for Home Delivery. You will be charged up to 10 days prior.

Please ensure funds are available. **DO NOT complete this section if you are collecting from the store, your payment will NOT be processed.**

Please charge my credit card (circle one): **MASTERCARD / VISA**

CARD NUMBER \_\_\_\_\_ EXPIRY DATE \_\_\_\_/\_\_\_\_/\_\_\_\_ CCV \_\_\_\_\_

AMOUNT \$ \_\_\_\_\_ CARD HOLDER'S NAME \_\_\_\_\_ SIGNATURE \_\_\_\_\_

ADDRESS \_\_\_\_\_ P/CODE \_\_\_\_\_ MOBILE \_\_\_\_\_

Unit 1, 25-27 Hightech Place, Lilydale VIC 3140 | ABN 30 160 957 004 | www.lilydalebooks.com.au | P: 03 9739 6186