

# POLICY - May 2016



LILYDALE HEIGHTS  
COLLEGE

## STUDENT CODE OF CONDUCT

**Review: 2019**

### **Rationale:**

To outline, through the Student Code of Conduct, that Lilydale Heights College is committed to maintaining a positive, cooperative learning environment ensuring all members of the college are valued.

To communicate that the College Student Code of Conduct is founded on the Whole School Approach to Welfare and Discipline principles.

To ensure that all members of the College share a common view and understanding of the College approach to developing a sense of community. The College has shared educational goals by reinforcing a positive approach to student learning and social conduct.

To affirm that the College Strategic Plan and Code of Conduct are consistent with the Department Education and Training (DET) guidelines, regulations and initiatives.

### **Aims:**

- Understanding by the whole community that the Code of Conduct is based on the following principles:
  - students have the right to be safe in and out of the classroom
  - students will respect others and be respected by others and value diversity
  - all students regardless of year level, will be expected to obey the reasonable and clearly expressed rules, both in and out of the classroom
  - students will have an input into the development and maintenance of College and classroom rules.
  - students will be encouraged to have pride in their learning and in their college
  - students will learn in a stimulating and challenging environment that is established through cooperative behaviours
  - parents have an obligation to support the College and their student in the College efforts to develop and maintain a productive learning environment
  - Principal, Assistant Principals and Staff will implement the "Whole School Approach" code of conduct fairly, reasonably and consistently
- Student knowledge of, and adherence to, the College Wide Rules which are:
  - Obey staff instructions promptly
  - Respect the rights of others
    - respect each other's learning
    - no physical or verbal abuse
    - no offensive language
    - care for all property
  - Use of learning technologies, including the Internet and e-mail in a responsible manner
  - Be punctual and prompt
  - No eating or drinking in the buildings
  - No littering in the College
  - Obey the College uniform policy and procedures
  - Stay in bounds
  - No smoking, alcohol or illegal drugs
  - No electronic devices, including mobile phones, to be operated in classrooms.

- No unauthorised vehicles, including skateboards and scooters, to be brought to the College or used on College premises.
- Joint support for and adherence to these College Wide Rules and the sets of **classroom rules** developed with reference to particular needs of each learning area.
- Display of College Wide and Classroom rules in classrooms and make them available to parents and students through college publications.

### **Implementation:**

- All members of the College will join with teachers to look actively for positive behaviours and reward these using the following strategies:
  - positive reinforcement of good behaviours and positive values to promote self-esteem and shared responsibility for learning
  - acknowledging achievements
  - encouraging citizenship
  - requiring all participants in the college to support the Whole School Approach
  - encouraging and ensuring awareness of the college and classroom rules
  - review and reaffirmation of rules and consequences on a regular basis with students, staff, and parents
- When there is a need to discipline a student for not obeying rules and therefore putting learning and College environment at risk, a hierarchy of consequences has been established. The consequences are College-wide and applied by all staff in the same manner.
- Where appropriate, parents will be notified of positive and negative student behaviour. This ensures parents active involvement in the Whole School Approach.
- **Sanctions in extreme circumstances**  
Where there are extreme breaches of the Whole School Approach code by a student, or if an unlawful act has been committed, there will be appropriate actions taken. This action will be in accord with the DET guidelines and regulations and legal requirements.

### **Resources:**

- The Principal, Assistant Principals, Learning Leaders, Student Liaisons, Student Wellbeing Coordinator, and College Wellbeing Nurse, will meet to monitor the implementation of all facets of the Student Code of Conduct and act as a resource to staff, parents and students.
- The Student Well-Being Team, comprising the Assistant Principal, College Well-Being Coordinator, Program Student Disability, the College Guidance Officers and the College Welfare Nurse
- The College Council Sub-committee, on advice from the Principal, Assistant Principal, Learning Leaders, Student Liaison and the Student Wellbeing Team
- All attachments and processes outlined in the Lilydale Heights College Staff Handbook of 2016 referring to Code of Conduct and Whole College Approach to Engagement and Wellbeing, form the references for staff action. Amendments to these attachments will be published from time to time.
- The College Uniform Policy
- The College Drug Education Strategy, is an important attachment, detailing action and developments to occur.
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- The Equal Opportunity Policy including Harassment Policy,
- The Student Code of Conduct should be considered alongside the Staff Code of Practice.

**Evaluation:**

This policy will be reviewed as part of the College's three-year review cycle.

**Staff Consultation:**    **May 2016**

**Endorsement:**

**Policy and Planning**                      **May 2016**

**College Council**                              **May 2016**