

# POLICY – November 2018



LILYDALE HEIGHTS  
COLLEGE

## UNIFORM

Review: 2021

### Child Safe Standards

Victorian government schools are child safe environments. Lilydale Heights College actively promote the safety and wellbeing of all students, and all school staff are committed to protecting students from abuse or harm in the school environment, in accordance with their legal obligations including child safe standards. All schools have a Child Safety Code of Conduct consistent with the Department's exemplar available at <http://www.education.vic.gov.au/about/programs/health/protect/Pages/childsafestandards.aspx>

### Aims:

College Council has determined that Lilydale Heights College has a recognised and established school uniform. This is in agreement with *Ministerial Order under the Education and Training Reform Act 2006 Section 16 (1) (C) Education and Training Regulations 2007 Section 40 - Victorian Equal Opportunity Act 1995* which gives the Council Legal Authority to set and enforce a Dress Code for students.

- The College uniform is based upon and reflects the standard of dress acceptable to the College and wider community. It accounts equally for the needs of boys and girls in accordance with Equal Opportunity Policies and Guidelines.
- In line with the Child Safety Standards Policy

College Council accepts students are placed under the care and protection of the College by parents/guardians. Given this, a school uniform:

- Helps the College to identify and better care for its students.
- Provides the parents / guardians with an economically viable choice of dress for students.
- Assists in promoting a sense of pride and belonging within the College community and helps promote a sense of self-discipline.
- Provides a safe standard of dress in the College environment.

### Implementation:

1. Parents and students are made aware of the student Dress Code prior to enrolment. All students from Years 7 to 12 must wear full uniform. **(See attachment 2)**
2. A co-operative effort on the part of students, parents and staff will ensure that standards of dress are maintained.
3. Students are to be positively recognised for wearing the College uniform appropriately.
4. Parents who experience financial difficulty regarding provision of uniform are invited to contact the Student Wellbeing Co-ordinator to discuss possible assistance available. All enquiries are strictly confidential.
5. Students must accept and wear the uniform unless exempted by an Assistant Principal for a specific time and purpose. **(See attachment 1)**
6. Where these requirements are NOT met there will be a range of appropriate graded consequences provided (refer to Student Code of Conduct). **(See attachment 1)**

### Resources:

- PSW will sell the uniform as set out in the pricing schedule as published in College Newsletter and at various times throughout the college year.

### Evaluation:

College Council College shall monitor:

- The general implementation of the policy
- The impact of the outsourcing of the uniform supply and sales
- Developments which impact on school uniform generally, and report to the College Council as necessary.

**Evaluation:**

This policy will be reviewed as part of the College's three-year review cycle.

This policy was last ratified by Policy & Planning in....	November 2018
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## STUDENT CODE OF CONDUCT - COLLEGE UNIFORM

### STUDENT RESPONSIBILITIES

- Students are to wear the College Uniform.
- Students out of uniform are to report to Learning Team Office with an Explanatory Note signed by Parent/Guardian.
- An Out-of-Uniform Pass will be issued by the Sub School, and no consequence given if the reason provided is satisfactory and the occurrence infrequent.

### PARENT RESPONSIBILITIES

- To support the College with the implementation of the College Uniform Policy.
- To ensure their children are in uniform.

### CLASSROOM TEACHERS RESPONSIBILITIES

Classroom teachers have a major part to play in supporting the College Uniform Policy by ensuring the students in their classes are in uniform or have an Out-of-Uniform Pass.

Accordingly:

- Students who are out of uniform are to be asked for the Pass (College slip with date).
- For any student without a Pass a Notified Detention form will be issued by the classroom teacher.

### STUDENT LIAISON RESPONSIBILITIES

- In conjunction with the Assistant Principal, to implement College Uniform Policy.
- To support classroom teachers by counselling students who are repeatedly out of uniform.
- To counsel parents unable or unwilling to support the Council Uniform Policy.

### ASSISTANT PRINCIPALS' RESPONSIBILITIES

- Support the Student Liaison and Class Teachers in the implementation of the College Uniform Policy.

### OUT OF UNIFORM CONSEQUENCES

SITUATION		RESPONSE	
1	<i>Out of Uniform - With a Note</i>	1.	Discussion re situation.
		2.	Uniform Pass given with a specific timeline to rectify situation (recorded on pro-forma).
		3.	If not rectified within specified timeline a Notified Detention will be given.
2.	<i>Out of Uniform - No Note</i>	1.	1st Offence: Warning (may be given to a year level or College as a whole at a meeting).
		2.	2 <sup>nd</sup> Offence: Notified Detention and a Uniform Pass given with a specific timeline to rectify the situation (recorded on the pro-forma).

#### Further sanctions if the situation is not corrected within timeline:

- phone call to parent
- conference involving SL/AP, parent and student
- withdrawal of privileges
- suspension (failing to comply with any reasonable and clearly communicated instruction from Principal, AP, LL, SL or Teacher)
- withdrawal from class activities
- where age appropriate, students may be sent home to change into appropriate uniform

# COMPULSORY UNIFORM - 2018

## YEARS 7 TO 12

***Uniform items as listed are to be purchased from the LHC Uniform Shop with the exception of shoes.***

**Please label  
all items  
College  
Uniform**

**\* Note: Alternative brands will be considered unacceptable LHC uniform.**

### ALL STUDENTS

Windcheater	- ink with LHC Logo
Polo Shirt	- white with stripe collar and armbands with LHC Logo
Footwear - Boys:	- black leather polishable lace-up school shoes <b>(no logos permitted)</b>
- Girls:	- black leather polishable lace-up/t-bar school shoes <b>(no logos permitted)</b>
Cap / Hat	- COMPULSORY approved LHC Hat
Scarves	- plain black, white or navy (no patterns) to be worn Terms 2 & 3 only
Beanies/Gloves	- College beanie
Bonded Jacket	- approved LHC design with logo

### BOYS

Trousers (ink)	- approved school trousers only
Shorts (ink)	- approved school shorts only
Socks	- plain white to be worn with shorts & PE uniform - plain black to be worn with trousers

### GIRLS

Summer Dress	- approved LHC style & fabric (knee length)
Winter Skirt	- approved LHC style & fabric (knee length)
Trousers (ink)	- approved school trousers only
Shorts (ink)	- approved school shorts only
Socks	- plain white to be worn with summer dress/winter skirt - plain black to be worn with trousers
Tights (black)	- to be worn with winter skirt only black socks only to be worn over black tights

### PHYS ED

***to be worn for all sporting events and PE classes***

PE/Sports Polo Shirt	- approved LHC royal/ ink/yellow with logo
Tracksuit Jacket/Pants	- approved LHC design with logo
Socks	- white
Sports Shoes	- appropriate sport shoes

### HAIR

Colour & Style	- extreme hair colouring & styles are not permitted - hair colouring should be within the range of natural colouring
Head Bands	- black, white or navy

### PIERCINGS

Body or facial piercings must be clear or removed. Ear piercings are limited to two per ear.

The College Council and Administration reserve the right to request the removal of any clothing or jewellery that is considered an Occupational Health and Safety risk. The College has a policy of minimal jewellery and make-up. It is expected that uniform is worn according to the Policy and is maintained in a tidy manner at all times. Full uniform is to be worn to and from school.