



COLLEGE COUNCIL ELECTIONS

Schedule 4 - Notice of Election and Call for Nominations

An election is to be conducted for members of the School Council of
LILYDALE HEIGHTS COLLEGE

Nomination forms may be obtained from the school or downloaded and must be lodged
by 4 pm on **FRIDAY 23ND FEBRUARY 2018**.

The ballot, if required, will close at 4 pm on **FRIDAY 9TH MARCH, 2018**.

Following the closing of nominations a list of the nominations received will be posted at the school. The terms of office, membership categories and number of positions in each membership category open for election are as follows –

| Membership category | Term of office | Number of positions |
|---------------------|--|---------------------|
| Parent member | From the day after the date of the declaration of the poll in 2018 to and inclusive of the date of the declaration of the poll in 2020 | 3 |
| DET employee member | From the day after the date of the declaration of the poll in 2018 to and inclusive of the date of the declaration of the poll in 2020 | 1 |
| Community member | From the day after the date of the declaration of the poll in 2018 to and inclusive of the date of the declaration of the poll in 2020 | 1 |

If the number of nominations is less than the number of vacancies, a notice to that effect and calling for further nominations will be posted in a prominent position at the school.

Notes:

Who is on the school council?

There are three possible categories of membership:

- **A mandated elected Parent category.** More than one third of the total members must be from this category. Department of Education and Early Childhood Development (DET) employees can be Parent members at their child's school as long as they are not employed at the school.
- **A mandated elected DET employee category.** Members of this category may make up no more than one third of the total membership of school council. The principal of the school is automatically one of these members.
- **An optional Community member category.** Its members are co-opted by a decision of the council because of their special skills, interests or experiences. DET employees are not eligible to be Community members.

The term of office for all members is two years. Half the members must retire each year, creating vacancies for the annual school council elections.

Rosina Fotia - Principal

SCHOOL COUNCIL ELECTIONS
SCHEDULE 5A: SELF-NOMINATION FORM FOR PARENT MEMBER CATEGORY

I wish to declare my candidacy for an elected position as a parent member on the

.....school council.

Name :

Residential address:

.....

Contact phone (mobile or landline):

Email:

I am the parent/guardian of, who is/are currently enrolled at this school.

I am an employee of the Department of Education and Training but not engaged in work at and for the school

Yes / No (please circle)

I am prepared to serve as a Parent member of the above-named school council. I hereby declare that I am not:

- an undischarged bankrupt
- of unsound mind
- currently serving a sentence for an indictable offence; or
- a registrable offender within the meaning of the *Sex Offenders Registration Act 2004*.

Signature of Candidate:

Date...../..... /.....

You will be notified when your nomination has been received.

Personal information provided in this form is collected as part of the school council election nomination process. The information may be used to determine your eligibility as a candidate. Your personal information may be disclosed as a result of inspection prior to the commencement of voting or at any time up to one year from the declaration of the poll.

Your name will be included in a list of school council candidates and nominators (where applicable) posted in a prominent position at the school and for candidates, on a ballot paper (where applicable).

Further, the name, membership category, gender, term of office, office held (if any) of school council members and notification whether the member is an employee of the Department will be forwarded to the Department of Education and Training by the principal by 30 April each year as a record of council membership and may be used for statistical purposes.

If you choose not to give some or all of the information requested your nomination may not be accepted. If you have any queries about the school council nomination process, please contact the principal.